

Date Posted: November 17, 2017

Title of OPEN Position: Pre-Kindergarten Classroom Aide

Type of Employment: Full Time during the school year

**Salary**: Commensurate upon experience/education

Employer Name: Catholic Academy of West Buffalo

Employer Contact Name and Title: Sister Gail Glenn, Principal

Employer Address: 1069 Delaware Ave., Buffalo, NY 14209

Employer Website: cawb.org

**Job Description**: Assist teacher with all aspects of instruction and activities.

**Degree Requirements**: Minimum – High School diploma

**<u>Qualifications/Skills</u>**: Teacher Aide certification preferred.

**Experience Required**: Some experience working with children preferred.

<u>Other skills/requirements</u>: Good people skills are a must. The applicant must be of the highest moral character, patient, kind, nurturing.

## <u>EOE</u>

## How to Apply:

**By MAIL**: Sister Gail Glenn, 1069 Delaware Ave., Buffalo, NY 14209 **<u>E-Mail</u>**: gglenn@cawb.org **<u>Fax Number</u>**: 716 885-6452

Please include: Résumé and employment application as soon as possible

Updated: July 2016